

# CITES Experts Needed for Short-Term Assignment in the Andean Amazon

**OPPORTUNITY:** The U.S. Department of the Interior's International Technical Assistance Program (DOI-ITAP) is seeking individuals with expertise in the following areas:

- National implementation and enforcement legislation for CITES
- Functions of a CITES Management Authority
- Participation in CITES meetings and processes
- Functions of a CITES Scientific Authority
- Wildlife trade inspection procedures
- Wildlife law enforcement and investigation procedures
- Wildlife crime prosecution procedures

The selected specialists will provide short-term technical assistance and training in Andean Amazon Region: Colombia, Peru, Ecuador and Bolivia.

**BACKGROUND:** DOI-ITAP provides assistance to developing countries on subjects of Departmental expertise on a reimbursable basis. The program is currently operating across the globe with support from organizations such as the U.S. Agency for International Development (USAID), the World Bank, the Inter-American Development Bank, and the Millennium Challenge Corporation.

DOI-ITAP has worked in Central and South America since 1995. Several requests have been made for technical assistance on various aspects of CITES issues, including:

- Improved regulatory and inspection procedures (e.g., permit processing)
- Development of decommissioning plans
- Enhanced linkages among inspection, enforcement, and regulatory standards in permits
- Financial assurance mechanisms
- Use of advanced engineering and scientific software and hardware

**ASSIGNMENT:** Specialists will conduct one week assignments in each country: Colombia, Peru, Ecuador and Bolivia. Significant planning and coordination time will be required at the home duty station for pre-trip preparation, and additional time will be necessary for post-trip follow-up.

**SCHEDULE:** The assignments are expected to occur over the course of the next year and a half, with dates set that are amenable to selected candidates, their supervisors, and our in-country partners.

**PRE- AND POST-TRIP DUTIES:** All travel and in-country logistics will be handled by DOI-ITAP. Background materials will be provided to the selected individuals prior to the assignment. The selected individuals will be expected to work in collaboration with DOI-ITAP staff on preparation and follow-up via phone and email.

Within four weeks of the completion of the trip, the team will provide DOI-ITAP with a thorough Analysis Document with specific observations, evaluations and recommendations of CITES implementation in each of the countries visited as well as a brief draft report focusing on trip events, evaluations, and recommendations for future assistance.

**COSTS:** DOI-ITAP will cover all travel costs associated with this assignment (round-trip airfare, lodging, meals and incidentals, immunizations, etc.).

## **REQUIREMENTS FOR APPLICANTS**

Persons wishing to be considered for these assignments should have:

- Must be current or retired DOI employee or other USG or state government employee (preference given to current or retired DOI employees).
- Established technical experience in a specific aspect of CITES.
- Ability to work under pressure and meet tight deadlines.
- Interpersonal skills needed to effectively collaborate with DOI, USAID, foreign governments, NGO partners, and other stakeholders.
- Must have a demonstrated ability to work with and adapt to the needs and abilities of agencies and professionals of different ethnic or cultural groups.
- Must have demonstrated ability to coordinate with multiple partners and stakeholders.
- Must have the ability to provide practical, hands-on training and instruction, often in primitive and challenging conditions, and with limited resources.
- Previous international experience is desirable.
- Experience in Tropical areas is desirable.
- Spanish language ability is required.

Upon selection, candidates must submit a current physician-signed letter or medical review form indicating fitness-for-duty.

If you are selected for this assignment, you will be responsible for obtaining your supervisor's approval to participate in this program.

## **HOW TO APPLY**

Please submit a:

1. Current resume
2. Cover letter, summarizing relevant work experience

Please submit applications via email or fax to:

Angel Córdova  
Office of International Affairs  
U.S. Department of the Interior  
E-mail: [angel\\_cordova@ios.doi.gov](mailto:angel_cordova@ios.doi.gov)  
Fax : 202-208-3983

Please contact Angel Córdova (202-513-7734) with any questions.

Applications will be considered on a rolling basis through the length of the program.

All NPS applicants should also copy their applications to Rudy D'Alessandro ([rudy\\_dalessandro@nps.gov](mailto:rudy_dalessandro@nps.gov)) in the NPS Office of International Affairs. Please note that NPS policy prohibits NPS employees from traveling twice on ITAP assignments in any given 12-month period.

## **Application Process**

Shortlisted candidates will be interviewed by telephone. The entire selection process may take several months. All candidates will be notified of the results of the selection process by telephone, e-mail, or letter.

This position is open to all applicants who meet the stated requirements. Every effort will be made to select applicants that have not yet had the opportunity to participate on an ITAP assignment.